

Day \ Time	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
08:00					
09:00					
10:00					
11:00					
12:00					
13:00					
14:00					
15:00					
16:00					
17:00					

	Definitely in my office and available – Stop by for help.
	Potentially in my office and available – Stop by to check.
	Unavailable due to teaching.
	Unavailable due to other responsibilities.